

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711



June 5, 2013

Randy Hoff
Empire Screen Printing
Plant Manager
N5206 Marco Road
Onalaska WI 54650

Subject: Welcome to Green Tier

Dear Mr. Hoff:

Congratulations! We are glad to welcome you into Green Tier. You join a group of companies who are not only committed to superior **environmental** performance but also to superior **economic** performance.

In recognizing your past accomplishments and future commitments, we promise to work towards promoting and rewarding your facility for taking the lead in environmental performance while assuring strong economic performance. We are committed to publicizing Empire Screen Printing as a Green Tier participant on the DNR website. Undoubtedly, there will be other opportunities to bring attention to your accomplishments, and we hope to assist you in doing so as a Green Tier partner.

Jeff Johnson has been assigned as your single point of contact. He can be reached at (715) 838-8387 or at Jeffery.Johnson@Wisconsin.gov. Please contact Jeff with any questions concerning communications, required approvals, or technical assistance you may need. For your convenience the attached guidance outlines your benefits and important dates that affect your participation.

On behalf of the Wisconsin Department of Natural Resources, I am proud to extend this welcome to you. We are committed to working with you to build a customized relationship under the Green Tier Program. I am excited to embark on our new relationship and my staff is ready to assist as your business grows.

Sincerely,



Cathy Stepp
Secretary

Attachments: Green Tier Commitment Outline
 Green Tier Logo Files and Guidance CD

Cc: Amy Bettis, Empire Screen Printing

Green Tier Commitment Outline

Empire Screen Printing

I. Approval Date – June 5, 2013

II. Green Tier 1 Program

- **Deferred Civil Action:** You are entitled to Deferred Civil Enforcement as described in statutes (299.83(6m)(d)). In brief, if you discover a violation of an existing environmental requirement, provide us notice of your discovery, a corrective action plan and documentation of your EMS changes that ensure the violation will not happen again, you are entitled to protection from any civil penalties that the DNR might otherwise impose.
- **Green Tier Logo:** Use of the Green Tier logo on materials related to your facility. The CD provided in your packet provides additional guidelines and information.
- **Single Point of Contact (SPOC):** Jeff Johnson, WDNR, (715) 838-8387, Jeffery.Johnson@Wisconsin.gov
- **Minimum Inspection Frequency** – You are entitled to inspections at the lowest frequency permitted by the programs under law. We will work with you to determine how this will work for you.
- **Recognition** – Along with the numbered certificate of recognition, the department will host a participant web page for easy reference. Your page can be found at <http://dnr.wi.gov/topic/GreenTier/Participants/EmpireScreenPrinting.html>

III. Environmental Management Systems (EMS)

- You have agreed to develop and implement an EMS on or before **June 1, 2014**.
- At least one time prior to **June, 2016**, and every third year after that, perform an environmental management system audit utilizing an outside environmental auditor approved by the Department.
- Please see guidance from the links below:
<http://dnr.wi.gov/topic/GreenTier/documents/provingEMS.pdf>
<http://dnr.wi.gov/topic/GreenTier/Auditors.html>

IV. Annual Reporting

- **First Annual Report Date** - By mutual agreement we have agreed to **June 30, 2014** and annually thereafter. (Please feel free to discuss alternative reporting dates with Tom Eggert, (thomas.eggert@wi.gov))
- Annually you will need to report progress on your objectives and targets. In addition to the progress report on objectives and targets, we ask that you report information which will give us context for those commitments. If you have a goal to reduce energy consumption, then the context would be total energy consumed. If you have questions, we will work with you to find the context reporting that will work best for you. Examples of context information can be found at:
 - <http://dnr.wi.gov/files/PDF/pubs/co/CO521.pdf>
 - [Reporting Spreadsheet \[Excel\]](#)
 - Please provide annual Green Tier Reports to Jeff Johnson, Tom Eggert and DNRCooperativeAssistance@Wisconsin.gov.
- Electronic submission is preferable.

You should also feel free to call Tom Eggert, 608 267-2761, thomas.eggert@wi.gov for any additional information that you might need.